

DATE: _____

UNIT #: _____

To Whom It May Concern:

As a housing co-operative, Canada Mortgage and Housing Corporation (CMHC) requires that we receive documentation verifying all household income of our member/residents on an annual basis. To aid us in meeting this requirement, would you please fill out the following form? All information is strictly confidential.

INCOME VERIFICATION FORM

DATE: _____

NAME OF MEMBER (resident): _____

GROSS ANNUAL INCOME: \$ _____

COMPANY INFORMATION

(to be filled out by a person in authority from the company, not the co-op member)

NAME OF COMPANY: _____

ADDRESS: _____ PHONE: _____

SIGNATURE: _____ POSITION TITLE: _____

We appreciate the time you have taken to assist us.

Sincerely,

Board of Directors,
Hunter Estates Housing Co-operative Limited

MEMBER DECLARATION

I understand that I must report any change in income to Hunter Estates Housing Co-operative Limited and that receiving subsidy under false pretences is a serious breach of my shareholder's agreement with the Co-op. I will provide additional proof of income if requested. I also authorize Hunter Estates Housing Co-operative Limited to verify all income with the appropriate sources.

Member's Signature: _____